



ProFormance — The future of project management



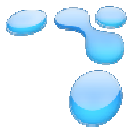
Manage single or multiple projects

ProFormance organizes projects within an organization and with limitless levels, it is vastly scalable to accommodate projects at organizational, enterprise, sector group, site, department, section, user levels.

Users have full control over who may access project portfolios and projects at each level.

Navigate Easily

Users click on any object in the organisation's hierarchy. Users only see objects they have access to, and the hierarchical view means that users always know exactly where they are in the system.



Navigation is effortless and objects are accessed by right-clicking on the object and selecting the required action.



Attach files

This document management feature, lets you attach files such as word documents, images and spreadsheets to projects. The attached file is saved in the system's SQL database and may be opened in its native format.

Manage user rights

Each user can be assigned to several projects and have different access rights depending on the project. Users only see objects they have access to. Extensive security profiles adapt each user's experience to his/her position.



Users can simultaneously work on the same projects whilst using ProFormance's "Check out" feature which ensures that only one user can change a specific document at a time.

Prioritize Projects

ProFormance has the ability to show user defined groupings of planned projects, comparing their forecast values, NPV, EBIT benefits, duration (in Gantt chart format). The user is able to drag the projects around to simulate scheduling whilst cash flows and quantifiable EBIT revenues change in real time, providing ground breaking views for basing scheduling decisions.



Notify via e-mail

This feature permits excellent communication between team members as well as between project managers and management.

Users receive email notification when:

- A document is ready to be approved
- A document has been approved
- A task is assigned to a user
- A register (e.g. Risk register item, Deficiency item etc.) needs acceptance
- A supervisor / manager is notified of pending documents awaiting his approval



Secure

ProFormance offers multiple security profiles providing granular control over user interaction with the system. Roles vary from full site administrator to read only profiles.



Track milestones

MS Project is embedded inside ProFormance.

Schedule, forecast and actual dates etc. are automatically updated for the projects in ProFormance, allowing true roll-up reporting across a portfolio of projects whilst project plans are saved centrally with full security, backup and audit trail of every change made.





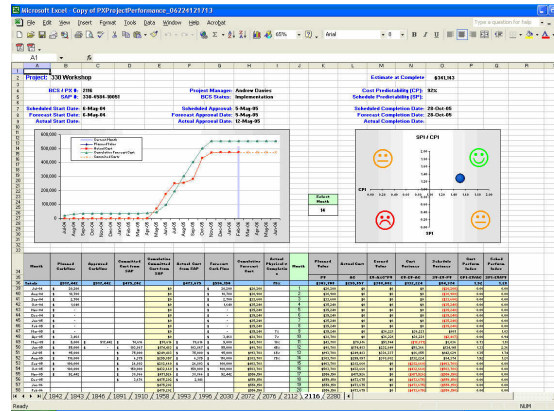
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Report

ProFormance offers a wide variety of reports which may be filtered to customize the view. All reports are generated in .pdf format, or may be exported to .xls format so that users may manipulate the raw data.

Dashboard status indicators and reports are useful for the manager, the team leader and the project manager.

- **The manager:** ProFormance showcases a section specially designed for managers. It contains statistics and reports for multiple projects rolled up into a summary view. The manager then has the ability to drill down as deep as he / she likes to investigate the status of individual projects or portfolios.
- **The team leader:** Different filter selections provide a view of the status of a portfolio of projects managed by his / her team or area of responsibility, with drill-down capability to investigate problem areas highlighted in specific projects
- **The project manager:** Project status and progress is easily tracked and reported upon.



Manage documents

ProFormance offers a comprehensive document management system that allows each site to define their own document templates that may be attached to virtually any level of the organization's hierarchy.

Editing is done via MS Word, which is embedded in ProFormance — users work in one application.



Accessing a document is as simple as right-clicking on the project or contract in ProFormance's hierarchy. All documents are archived in a secure, central, controlled location with audit tracking and security.

Source control allows full audit trail of when documents were changed, and by whom, whilst the "Checkout" feature allows only one team member at a time to make changes to any specific document.

Once finished, the user may then choose to check it in, which means multiple users working on the same project will never duplicate documents.

OCR (Optical Character Recognition) indexes scanned legacy documents making them fully searchable.

Administer

ProFormance may be configured to fit the organisation's work flow and structure. Users with the "Administrator" profile can attach and edit document templates, set up work flow, edit user profiles etc.



Project photos

Taking before and after photos of your project will allow ProFormance to generate powerful graphic summaries and overview reports showing the reader exactly what the project is about and how milestones are tracking.



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